

SECRET

4 November 1954

TO: Chief of Logistics
FROM: Chief, Planning Staff, LO
SUBJECT: Weekly Report for the Period 30 October through 3 November

1. PROJECTS AND STUDIES IN PROCESS:

25X1A6a

a. Strategic Reserve Requirements (continued)

Based on request from [redacted] has been forwarded by Supply Div.
(1) Stock Level Planning Completed compilation of strategic reserve requirements for [redacted] use in planning space requirements. 25X1A6a

(2) Miscellaneous Items Continued the determination and allocation, by country, of strategic reserve requirements for hand tools and equipment, instruments and machinery, quartermaster items, [redacted] and allied miscellaneous field equipment.

b. CIA - Department of Defense Joint Responsibility for Strategic Reserve (continued)

Revision of the logistics section of the CIA - Department of Defense Joint Responsibility Paper was concurred in with minor modification by the War Plans Division, PPC Staff, DL/P. Representatives of the War Plans Division agreed to coordinate the draft informally among DD/P elements.

c. Indigenous Subsistence (continued)

Is there a need for all the work we are doing on this?
Additional contacts have been established with outside organizations for the compilation of daily per capita subsistence rates for all countries. Work continues on South and Central American countries.

d. Materiel Reference Data Supplements (new - to be continued)

Work has begun on supplementary sheets to the Materiel Reference Data Manual. Supplement sheets on those items and categories found to be the most urgently needed will be prepared initially.

2. OTHER ITEMS OF INTEREST: (All items are of a non-recurring nature.)

a. EE

Located and obtained on a loan basis a Signal Corps manual required by the Division.

S E C R E T

b. WE

Coordinated several actions with other elements of the Agency for the Division.

c. NEA

(1) Contacted the Division to determine if any action was required by the Storage Operations Branch with reference to cable OUT 86581. It was found that no Logistics Office action is required.

(2) Coordinated necessary arrangements with the Management Staff and the Supply and Procurement Divisions in order to expedite procurement and shipment of an IBM typewriter to meet an ETD deadline of 8 November. This machine is to be presented as an operational gift.

25X1A6a

(3) Processed a requisition for immediate delivery from [REDACTED] Warehouse of one (1) insulated combination lock cash box necessary for immediate operation involving the handling of a large amount of cash.

25X1A6a

(4) In order that the Support Section, War Plans Division, PPC Staff, could advise [REDACTED] a draft of a dispatch was prepared indicating in detail the identification of items on two (2) partial shipments of Cargo No. 20668.

d. SE

Assisted the Division in determining the status of several items in the process of being procured for a project under the control of Staff 'E'.

e. Office of Communications

The file reference and basic provisions of Navy Support Authority were obtained for the Office of Communications.

f. Training

Logistics support material is being prepared and assembled for distribution to the War Plans Staff Course participants.

g. Briefing

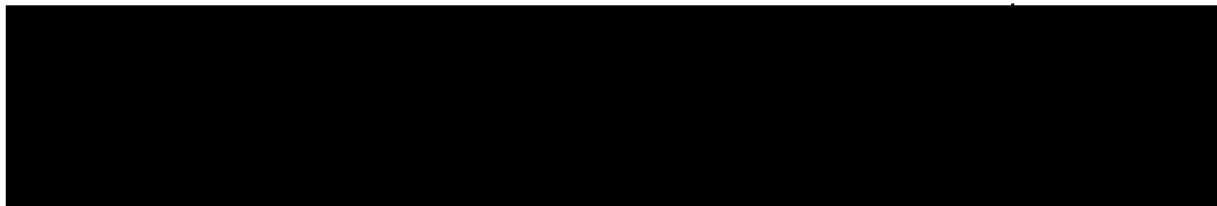
25X1A9a

Mr. [REDACTED] was briefed on the responsibilities, functions and activities of this Staff.

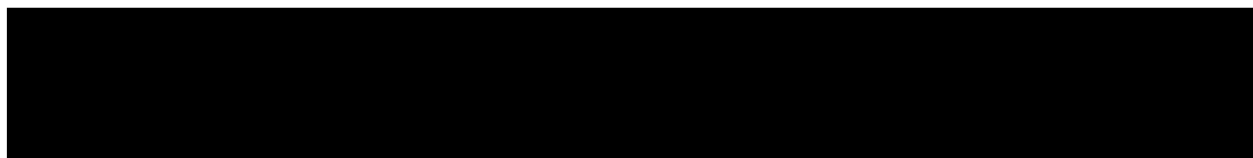
S E C R E T

h. Military Liaison


25X1C4e



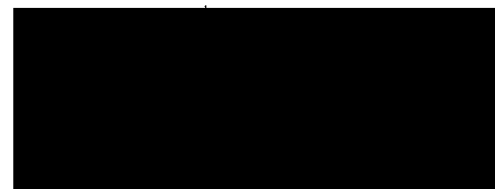
25X1C10b



(3) Assisted the Transportation Division in expediting, through Army Deputy Chief of Staff Logistics, a series of pick-ups and deliveries which had to be effected immediately at Army ordnance depots.

(4) Prepared and processed correspondence to the Procurement Division through the LO Budget Officer with reference to the painting of  These vehicles are to be used in conjunction with the Agency Emergency Operations Plan. The Military Procurement Branch is preparing the necessary purchase request to the Marine Corps.

25X1A



LO/PS:pwl

Distribution:

- 10 - Addressee
- 2 - CPB
- 2 - PPB
- 1 - Official File

25X1A9a

SECRET